

**Bayview Village Association**  
**Special Board of Directors' Meeting Minutes**  
**June 17, 2021**

**Call to Order:** A special Board of Directors (BOD) meeting for the Bayview Association (HOA) was called to order by President Mary Beth Neill at 4.30 PM. This virtual meeting was held via Zoom.

**Quorum:** A quorum was established with all members of the Board of Directors present - Mary Beth Neill, Greg Pena, Judy McCay, Mary Baker Anderson, Nick Urum, Gary Bequette and Frank Ricco.

The purpose of this special meeting was to discuss termination of current landscape contract due to long-standing and ongoing performance issues, and the potential selection of a new landscape contractor. Two separate contractor bids were received after several onsite meetings with both companies.

Monarch is the existing landscape contractor and there have been continuous and increasing homeowner complaints of overall poor performance, inconsistency of the crews, damage to property and plantings, lack of direction and supervision while onsite, and non-responsiveness from the headquarters supervisors after multiple attempts to resolve and correct performance issues. As a result of the ongoing service issues, the BOD pursued requests for proposals and two companies responded with significant differences in capabilities and pricing. **His Hands Lawn Care & Services** out of Silverdale, provided a viable bid while the other company was significantly more expensive at almost double the cost for the same prescribed services. The second company was not deemed viable due to the cost.

After numerous discussions and negotiations between select BOD members (Mary Beth Neill, Mary Baker Anderson, Frank Ricco) and His Hands management, to include their field operations team, a proposal with 3 options was developed and reviewed by the BOD.

The motion was made by Mary Beth Neill to terminate the existing Monarch contract for non-performance and to award the new landscape contract to His Hands Lawn Care & Services and accept second option as presented which reflects no reduction in services. A 30-day notice will be given to Monarch management on July 1, 2021 in order to comply with the existing landscape contract termination policy. The new landscape contractor, will start work in the village on August 1, 2021 as designated in the terms of the new contract. The motion was seconded by Gary Bequette and unanimously approved by the other BOD members.

**Adjournment:** The meeting adjourned at 5:30 PM.

Submitted by

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Judith M McCay, Secretary